

BROOKVALE CURL CURL SCOUT GROUP

PARENT COMMITTEE MEETING

Tuesday 16 August 2011 at 7.30pm at the Brookvale Scout Hall

Minutes

Present: Tracey Kew, David Brown, Stephan Pawelczyk, Jan Wainwright

Apologies: Rory Crawford, Colin Begg, Phillip Lee

Meeting Opened: 8.10pm

Previous Minutes: moved Tracey Kew, seconded David Brown

Action items / Business arising from last minutes and Agenda items:

1. Fees & Fundraising for 2012 - Family Activity Fund (FAF) proposal accepted at the last Parent Committee meeting. Proposal will be communicated to the group as an attachment to the Fourth Quarter (Q4) Invoices. Scouts wishing to fundraise for the 2013 Australian Jamboree will need to complete additional fundraising. This will be coordinated by the Jamboree Committee (JC). One of the proposals that the Jamboree Committee is considering is the addition of a Jamboree Levy to the normal fees, to ensure compulsory savings by families for the additional expense that the Jamboree will entail.
2. Colin Begg to review gutters at Brookvale Hall - ongoing.
3. Update on Member Registration - Most members have now paid their Q2 fees. Jan to provide update ASAP so that those with outstanding fees can be contacted individually.
4. The recording of family time for the FAF is being undertaken by Stuart Butler. Now that the netball BBQ's at Curl Curl have finished, Stuart is in the process of collating attendance data, as well as information relating to chocolate and raffle ticket sales. Once this task is completed, the information will be made available to every family (probably through Q3 Invoice). It is timely to remind everyone that there are now only limited opportunities to contribute time towards your FAF commitment. The main opportunities are the Pub2Pub waterstation, the Bunning's BBQ's at Narrabeen, and help with selling Christmas Trees from Brookvale Hall during December. These events will be separately notified.
5. Coles junior LandCare grant - Stephan and Kat reviewing this submission together. At this stage, there is no further information available.
6. Committee Position Descriptions (PD's) - Ian Bowers (District Commissioner) will be invited to address the September 2011 Parent Committee meeting to explain and clarify committee roles. Pamela Martin has previously advised that she has experience in writing PD's, so will be asked to assist with this process.

7. Lions Club Christmas cakes and puddings - Tracey placed an order by email on 4th August with Manly Lions Club for numerous quantities of Christmas Cakes (both the 1kg and 1.5kg variety) and Christmas Puddings. Tracey will advise when they are available.
8. NSW Volunteer Awards - The committee is nominating the Leader Group from BCC Scouts for this award. This is based on the fact that the Leader Group as a body of people, put many, many hours into maximising the physical, mental and spiritual outcomes and development opportunities for all our youth members, by encouraging young people aged 6-18 in our Joey, Cub, Scout, and Venturer Sections to achieve their best in a caring and supportive environment. Without a doubt, the continued success of the Brookvale-Curl Curl Scout Group is not possible without their dedication and commitment. The nomination needs to be supported by testimonials and Tracey has already organised some from the prominent people in our local community that interact with our Group, e.g., the State Member for Manly, Warringah Council and Brookvale Rotary (see attached). **Something in writing from past and present youth members would also be most welcomed.** More information on the award is available at <http://www.nswvolunteerawards.com/volunteer-team>

Mail In:

Committee Emails:

- Volunteer Team of the year 2011 nomination 19/7 Tracey
- Second Quarter Scout Fee reminder 20/7 Tracey
- Trivia night Sausage Sizzle 23/7 Neville Kew
- Halls for Hire 29/7 Stephan
- Trivia night reminder 29/7 Stephan
- Lions Club Xmas cakes 1/8 Tracey
- Pub2Pub raffle tickets 2/8 Tracey
- Brookvale Centenary 9 Oct 2011 5/8 Stephan
- Netball BBQ help for Sat 6/8 5/8 Tracey
- Second Quarter Scout Fee reminder 7/8 Tracey
- Brookvale Centenary 9 Oct Leader replies 8/8 Stephan
- Volunteer of the Year Testimonials received by Tracey from:
 - Mark McMillan, President, Rotary Club of Brookvale Inc 14/7
 - Michael Regan, Mayor, Warringah Council 15/7
 - Dr Helen Wilkins, Councillor B Ward, Warringah Council 20/7
 - Mike Baird, NSW Treasurer and State Member for Manly 29/7

Letter from Warringah Council concerning Land Use & Parking Audit Brookvale Area 21/7

Letter from Sydney Water regarding Northern Beaches Storage Project 26/7

Letter from NRMA regarding Road Safety Community Grants 27/7

Various Bills

Scouts NSW Census - based on Fee Payment information

Mail Out:

OceanWorld Manly - Payment for Cub Scout Group outing

Scouts NSW - Hall registration and Scout fees

Group Leader's Report

Numbers remain much the same as last month. Have recently received census and will confirm numbers in next report.

Over the last weekend I had the pleasure of accompanying nine of our youth members on the annual Sydney North Region Alpine trip. This was a privilege for me because as Group Leader I don't get to go on many of the cool (no pun intended) and exciting activities like the other leaders. I was the only leader from our group and I would like to say what a wonderful time I had and what a pleasure it was spending the weekend skiing with our youth, even if we got limited sleep and had to get up at 5 am.

They had a ball, were very well behaved and were a credit to our group. They are a credit to their leaders and it is times like this where I see how strongly our leaders instil the scouting principles in our youth.

A big 1.2.3 Wolf goes to Aaron Kew and Melanie Satchell who recently received the Grey Wolf Award, which is the highest award you can earn in the Cub Scout section. And let me tell you, there is a lot they did to earn this, including earning Boomerang awards, outdoor activities, demonstrating leadership qualities by attending Pack Council and earning Level 2 achievement badges. They're the equal second Cub Scouts to achieve this award within our group since 2005 when the Grey Wolf award replaced the yellow cord. Aaron is also the only Cub Scout at BCC Scouts to achieve **all 3** Boomerang awards (bronze, silver and gold) and the Grey Wolf Award. Please join me in congratulating them... maybe check out the banner on our website.

Moved Stephan Pawelczyk, seconded David Brown

Treasurer's Report

June 2011 - See separate summary attached	Balance at month end	\$29,667.71
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July 2011 - See separate summary attached	Balance at month end	\$32,647.61
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Moved Jan Wainwright, seconded Tracey Kew

Hall Maintenance / Trustees Report

No report available

Brookvale Hall showers - As advised previously, Colin Begg has commenced work on the refurbishment of Brookvale Hall showers. As part of the ongoing works, a shower curtain has been installed in shower No. 1 (closest to the roller door), as a temporary measure.

Colin has obtained all the required material, and will undertake the work during this term. The other shower/toilet will require a new handbasin. After the first refurbished toilet/shower is assessed by Scouts Australia as being suitable, work will commence on the second shower/toilet.

Trivia Night Brookvale Hall Saturday 30th July 2011

We had the second annual Trivia Night in late July and in my opinion it was a great night and I feel that those who couldn't make it missed out. Hopefully we will see you next year. Approximately 63 people attended, and it made for a very enjoyable night. A big thank you to all the people who contributed to the success of the evening, especially Stephan and Maree Begg.

The Scout Troop also kick started their AJ2013 Fundraising Appeal on the evening, hosting a sausage Sizzle before the trivia started that raised an amount in excess of \$200 towards their appeal.

New Business / Action Plan for next meeting

1. Warehouse Shopping Tour Saturday 12th November 2011 - Nicole & Maree Sewell are organising this event. They are looking for 46 people to fill the bus. The cost of this event is \$36, and a full day's shopping has been planned for. Maree has indicated that funds raised will be split between the AJ2013 Fundraising Appeal and another charity to be nominated. See the attached flyer for this event.
2. Christmas Gift - The committee has received some ideas regarding this year's Christmas gift and are in the process of investigating these.

At this stage, this gift has not been budgeted for. One suggestion is that the Group contributes \$5 towards the cost, with the balance being contributed by the individual sections. For further discussion.

3. Brookvale Centenary Celebrations Sun 9th October at Brookvale Oval - Stephan is the point-of-contact for this event. Further details to be forwarded with next month's minutes.
4. Bunnings BBQ's at Narrabeen - These are scheduled for:

Sat 15 th Oct	Clashes with JOTA
Sat 12 th Nov	Clashes with Warehouse Shopping Tour

These are the dates that have been requested. Awaiting a reply from Bunnings. Wurrans (Neville Kew) has sent (16th Aug) a confirmation letter. Jamboree Committee to coordinate support.

5. Christmas Tree Sales - Christmas tree coordinator to confirm tree delivery and sale date issues. At this stage, it would seem that delivery would be scheduled for Thursday 15th Dec, with tree sales being conducted on Friday 16th & Saturday 17th December. The coordinator has also suggested that we only purchase 140 trees this year (down from 150 last year), and the sale price to be \$50 (prices *from* \$45 last year).
6. Christmas Party - The proposal for this year is for the youth member Christmas Party to be held on Sunday 11th December (avoids a clash with Christmas Tree sales weekend).

7. Pub2Pub - The event this year is being held on Sunday 28th August. Doc (Phillip Lee) will coordinate our support for this event. The drinks station will be in the usual location on Narrabeen Park Parade, overlooking Turimetta Beach.

Meeting closed 9.50pm

Next meeting - Tuesday 20 September 2011

Formation: 1st Brookvale Curl Curl

Treasurer's Monthly Report for June 2011

Committee and Section Funds Operating Balances

	General Funds	Special Funds	Joey Mob	Cub Pack	Scout Troop	Venturer Unit	Total Funds
Balance B/Fwd	15856.42	6076.45	985.35	1015.26	416.02	102.50	24432.00
Add Receipts CB3	6996.25	0.00	20.00	40.00	20.00	20.00	7096.25
	22852.67	6076.45	985.35	1055.26	436.02	122.50	31528.25
Less Payments CB4	2659.34	0.00	0.00	51.60	0.00	0.00	2710.94
Closing Balance	20193.33	6076.45	985.35	1003.66	436.02	122.50	28817.31

Summary of Investments

	Month	YTD
Balance B/Fwd	0.00	0.00
Add:		
Additional Investment - CB4 Col. 14	0.00	0.00
Interest capitalised		0.00
	0.00	0.00
Less:		
Redeemed - CB3 Col. 14	0.00	0.00
Closing Balance	0.00	0.00

Summary of Loans

	Month	YTD
Balance B/Fwd	0.00	0.00
Add:		
Additional Borrowing - CB3 Col. 13	0.00	0.00
Interest capitalised		0.00
	0.00	0.00
Less:		
Repayment - CB4 Col. 13	0.00	0.00
Closing Balance	0.00	0.00

Bank Reconciliation

Cash Book Balance B/Fwd	Total
Add: Receipts for month as per CB3 Col. 20	24432.00
Less: Payments for month as per CB4 Col. 20	7096.25
Closing Cash Book Balance	2710.94
	28817.31

Chq No.	Payee	Amount
17.5.11 302893	Scouts Aust Hall lease fees	\$180.00
29-May 302898	Venturer Camp	\$950.00
31-Jan 302885	Stephen Clark - Ryde Scouts	\$45.00
18-Jun 302897	Scouts NSW - deposit ski trip	\$720.00
21-Jun 302902	Scouts Aust - joey campfire	\$80.00

Less: Outstanding Deposits	1975.00	1975.00
Date	Amount	
30-Jun	1124.60	
	1124.60	1124.60
Bank Statement Balance		29667.71

Signed: 
Treasurer

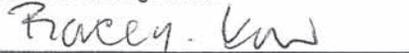
Date: 13-7-11

Bank Statement Balance \$ 29667.71

Dated: 30th June 2011

sighted at Committee meeting held on

Date: 16-8-11

Signed: 
Chairperson

Date: 16-8-11

Formation: 1st Brookvale Curl Curl

Treasurer's Monthly Report for July 2011

Committee and Section Funds Operating Balances

	General Funds	Special Funds	Joey Mob	Cub Pack	Scout Troop	Venturer Unit	Total Funds
Balance B/Fwd	20193.33	6076.45	985.35	1003.66	436.02	122.50	28817.31
Add Receipts CB3	5417.95	0.00	40.00	210.00	320.00	100.00	6087.95
	25611.28	6076.45	1025.35	1213.66	756.02	222.50	34905.26
Less Payments CB4	4216.25	0.00	170.10	4.90	0.00	0.00	4391.25
Closing Balance	21395.03	6076.45	855.25	1208.76	756.02	222.50	30514.01

Summary of Investments

	Month	YTD
Balance B/Fwd		0.00
Add:		
Additional Investment - CB4 Col. 14	0.00	0.00
Interest capitalised		0.00
	0.00	0.00
Less:		
Redeemed - CB3 Col. 14	0.00	0.00
Closing Balance	0.00	0.00

Summary of Loans

	Month	YTD
Balance B/Fwd	0.00	0.00
Add:		
Additional Investment - CB4 Col. 14	0.00	0.00
Interest capitalised		0.00
	0.00	0.00
Less:		
Redeemed - CB3 Col. 14	0.00	0.00
Closing Balance	0.00	0.00

Bank Reconciliation

	Total
Cash Book Balance B/Fwd	28817.31
Add: Receipts for month as per CB3 Col. 20	6087.95
Less: Payments for month as per CB4 Col. 20	4391.25
Closing Cash Book Balance	30514.01

Chq No.	Payee	Amount	
31-Jan 302885	Ryde Scouts - Stephen Clark	45.00	
17-May 302893	Scouts NSW hall lease fees	180.00	
18-Jun 302897	Scouts NSW ski trip deposit	720.00	
19-Jul 302906	Scouts Aust joey campfire badges	50.60	
5-Jul 302911	Scouts NSW ski trip deposit	180.00	
302913	Scouts NSW ski trip balance	1100.00	
302912	Scouts NSW leader courses	250.00	
		2525.60	2525.60
Less: Outstanding Deposits			
	Date	Amount	
	31-Jul	392.00	
		392.00	392.00
Bank Statement Balance			32647.61

Signed: 
Treasurer

Date: 15-8-11

Bank Statement Balance \$ 32647.61

Dated: 31st July 2011

sighted at Committee meeting held on
Signed: 
Chairperson

Date: 16-8-11
Date: 16-8-11



MIKE BAIRD
STATE MEMBER FOR MANLY

TO WHOM IT MAY CONCERN

Re. Volunteer Team of the Year letter of support

I am writing to express my support for Mr Stephan Pawelczyk and the leader team of the Brookvale-Curl Curl Scout Group, for the Volunteer Team of the Year Award.

I understand Mr Pawelczyk and the leader team are all volunteers who put many hours into maximising the physical, mental and spiritual outcomes for all members.

The Brookvale-Curl Curl Scout Group create developmental opportunities for everyone involved, encouraging young people to achieve their best in a caring and supportive environment.

I have no hesitation in recommending them for this award and thank the Brookvale-Curl Curl Scout Group for encouraging young people in my community to play a constructive role in society.

Yours sincerely

Mike Baird MP

Date: 29 JUL 2011



**Warringah
Council**

Civic Centre 725 Pittwater Road
Dee Why NSW 2099
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Email helen.wilkins@warringah.nsw.gov.au
ABN 31 565 068 406

20th July 2011

The Centre for Volunteering

Dear Sir / Madam,

Having worked with Stephan Pawelczyk and the leader team of the Brookvale-Curl Curl Scouts for the past three years, I give my wholehearted support to the nomination of the Brookvale-Curl Curl Scouts leader team for NSW Volunteer Team of the Year award.

As a local government representative on Warringah Council, I have worked with numerous volunteer groups within the community on a diverse range of issues, but Stephan and his team demonstrate a level of commitment to helping and supporting others, particularly young people, to better themselves that sets them apart for special note.

Stephan's dedication and enthusiasm, so typical of the Brookvale-Curl Curl Scout leaders, represents the highest standards of leadership. Through his ability to bring the young Scouts and their mentors together in a spirit of constructive co-operation, they have consistently set and met new goals. Stephan has led the Scouts in undertaking and successfully completing a number of projects that benefit, not just the junior Scouts, but also the wider community.

One such project was that of the rehabilitation of Greendale Creek in Brookvale. The section of creek that runs through the Scout Hall site is the only remaining open section of the creek left, the rest having been gradually covered over by industrial buildings over the past forty years. The nature of this open section of creek is such that the banks have been seriously and relentlessly eroding, to the point of endangering, not just the Scout Hall site, but also buildings on the adjoining properties. Through Stephan's efforts, lateral thinking and ability to inspire a cohesive team, the Scouts were successful in applying for and receiving a grant that added financial assistance to their manual efforts to remediate the creek and halt the erosion. The introduced coral trees (weeds) were removed, thus opening up the creek to a now splendid public view, the banks were then stabilised and, in a massive Clean Up Australia Day project, the creek bed and banks were cleared of rubbish, which included washing machines and shopping trollies in addition to the 'normal' rubbish. Today the creek is a publically visible testament to what can be done when a determined and far-sighted group can achieve under the guidance of a persistent and enthusiastic team leader and a committed leader team.

The junior Scouts directly benefit from having Stephan and his team as their role models. Each of the leaders exhibit unique attitudes and diplomatic skills, which combine in an all-inclusive and community-minded spirit. They each demonstrate quiet resolve, modesty and commitment to be always thinking towards the next step to improving themselves and the wider environment.

Yours Sincerely,

Dr Helen Wilkins
Warringah Councillor, B Ward



**Warringah
Council**

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15 July 2011
The Centre for Volunteering

To Whom It May Concern

It is my great pleasure to support the Brookvale-Curl Curl Scouts committee's nomination of their Leader team headed by Stephan Pawelczyk for Volunteer Team of the Year Award.

In my position as Mayor of Warringah I have been fortunate to see the incredible efforts by this group and in particular, in my dealings with Stephan Pawelczyk.

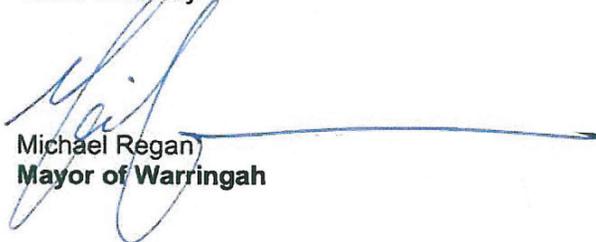
Stephan is incredibly committed to the young scout members and works tirelessly as do all of the leader group to provided opportunities for the young people to develop real life skills in a very supportive environment.

Many of the projects they have undertaken have undoubtedly broadened the children's skills and given them confidence and a real understanding of being part of a team environment working together to achieve goals.

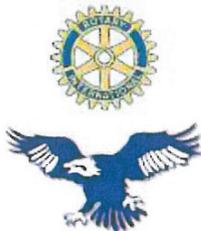
All volunteers give selflessly of their time and this group typifies the very essence of how invaluable our volunteers are in the community.

I fully support the nomination on behalf of the Warringah community.

Yours sincerely



Michael Regan
Mayor of Warringah



Rotary Club of Brookvale Inc.
Rotary International District 9680

Postal Address : PO Box 135 BROOKVALE NSW 2100 AUSTRALIA

President
Mark MacMillan

Secretary
PP John Emmett

14 July 2011

To whom it may concern

Volunteer Team Of The Year Award – Brookvale Curl Curl Scout Group

The Rotary Club of Brookvale has been associated with The Brookvale Curl Curl Scout Group over a number of years since their decision to rebuild the Scout Hall in Brookvale for the use of their youth members and the community at large.

During this time, the Scout Group Leaders have shown themselves to be more than willing to organise and participate in the myriad of activities that are required on an ongoing basis to maintain an effective Scout Group.

Their commitment to the youth members is unwavering and this is most apparent in the growing numbers and the establishment of a Venturers troop this year.

The Rotary Club of Brookvale has no hesitation in recommending Brookvale Curl Curl Scout Group for the Volunteer Team of the Year Award and consider them very worthy recipients of this award.

Regards

Mark MacMillan
President